

7. Date on which free boarding & lodging was provided — _____
- (a) Free Board only on _____
- (b) Free lodging only on _____
- (c) Free Boarding & Lodging on _____

8. Date on which stayed in Hotel/Guest House etc.

- (1) Amount paid (ii) Bill/Receipt enclosed

9. Certificate :

- (i) Certified that the information as given above is true to the best of my knowledge and belief and no travelling allowance from any public/semi public authority for a part or whole of the journey in respect of the above bill has been claimed by me.

Signature of the Claimant

FOR OFFICIAL USE

- | | | |
|-----|--|-----------|
| (1) | Railway/Air/Bus fair | Rs. _____ |
| (2) | Road Mileage for km. X @ Rs per Km. | Rs. _____ |
| (3) | DA | |
| | (i) for journey (s) days @ Rs. | Rs. _____ |
| | (ii) for stay on meeting day(s) X @ Rs. | Rs. _____ |
| (4) | Honorarium/Sitting fee for days X @ Rs | Rs. _____ |
| | Total | Rs. _____ |

Payment Order

Passed for

Rs. (Rupees)

Jr. Acct.

JAO

Regional Director

Received Rs. (Rupees)

Signature of the Receiptant

- Note : (i) If road Mileage has been claimed, then a certificate may be given that the place is not connected by rail.
- (ii) In case of journey by road between two places connected by rail, the prescribed road mileage limited is to first class fare by rail only.
- (iii) Details of ticket no./photo copy of the Train/Bus are required to be furnished.