

MEMORANDUM OF APPEAL

**APPEAL BEFORE THE NATIONAL COUNCIL FOR TEACHER EDUCATION
UNDER SECTION 18 OF NCTE ACT, 1993**

Appeal No. of 20

ABC.....Appellant
here furnish complete postal address).....

.....

Versus

DEF.....Respondent

To

The Member Secretary,
National Council for Teacher Education,
New Delhi.

Sir,

The appellant named above begs to prefer this Memorandum of Appeal under Section 18 of the National Council for Teacher Education Act, 1993 on the following facts and grounds :_

FACTS

1. Your above-mentioned appellant had applied to the Regional Committee under Section of the National Council for Teacher Education Act, 1993 (73 of 1993) for

2. The Regional Committee refused to grant such vide its order dated a copy of which is attached For the reasons set out below, your appellant(s) submit(s) that the ought to have been granted by the Regional Committee. The Regional Committee erred in deciding the matter on the following grounds.

GROUND OF APPEAL

- 1.
- 2.
- 3.

PRAYER

The appellant therefore prays that the order appealed against may be set aside and appropriate relief granted to the appellant.

Date:

I/We the appellant(s) above named do hereby declare that what is stated herein is true to the best of my/our information and belief and nothing material has been suppressed or concealed.

Place:

Date:

Signature of the Appellant
or his authorized signatory

(Address of the appellants)

Notes :—

1. Delete inappropriate words or letters.
2. The memorandum of appeal should be accompanied by a fee of Rs. 10,000 paid by way of crossed demand draft in favour of the National Council for Teacher Education, New Delhi payable at New Delhi. The fee is non-refundable and non-transferable. Memorandum of appeal without the prescribed fee shall not be entertained.
3. A copy of the order appealed against should invariably be enclosed to the memorandum of appeal.
4. The appeal should be submitted in duplicate, both copies complete with all enclosures, copies of the documents relied upon should be appended to the memorandum of appeal.
5. All documents enclosed to the appeal should be duly authenticated by the appellant.
6. The Memorandum of Appeal _
 - (i) should be on plain paper typed in double space.
 - (ii) should be addressed to the Member-Secretary, National Council for Teacher Education by designation only.
 - (iii) should contain an index for list of documents indicating page numbers consecutively given.
 - (iv) should be complete in all respects and contain all material statements and arguments on which reliance is placed. The statements contained in the appeal should be duly supported by documentary evidence, wherever necessary.
 - (v) should not contain any extraneous or irrelevant points.
 - (vi) should be divided into suitable paragraphs, each paragraph containing a specific point or issue.
 - (vii) should not contain any disrespectful or improper language.
 - (viii) should be signed on the left hand side bottom of every page by an authorised person giving his/her official position with the official seal of the institution on whose behalf the appeal is being preferred. Corrections, if any, should be duly initialled.

If there are any deficiencies in the form or content of the appeal or any other shortcomings, the appellant shall be given an opportunity to cure them within 15 days of the issue of a communication in this regard from the Council. No extension of time will be allowed for this purpose.